

Newchurch Parish Council

Minutes of **Meeting 2022-11** held on Monday 5th December 2022 in person in The Old Wool Store, Brooker Farm, Newchurch Lane, Romney Marsh, TN29 0DT. At 7.30 pm the Chairman Colin Woollard thanked all those present for attending, and opened the Ordinary Parish Council Meeting.

Unique Minute Number	Agenda Heading	Record	Action by whom and within what timescale
2022-11-1	Persons Present	<u>Councillors</u> Tony Goode, Alison Youd, Colin Woollard , Deborah Woollard, James Farrant; <u>Officer</u> , Mr Michael Sharpe (Clerk & Responsible Financial Officer/RFO to Newchurch Parish Council/ NPC).	
2022-11-2	Apologies	None.	
2022-11-3	Declarations of Interest	None.	
2022-11-4	Approval of minutes of the previous meeting	The minutes of the Parish Council meeting of 7th November 2022 were examined and discussed and unanimously APPROVED. Proposed T Goode seconded A Youd.	<b>ACTION Clerk</b> to place signed copy in Minute Book straightway, and update website, by 30 <sup>th</sup> December.
2022-11-5	Matters arising	<u>2022-10-10</u> Mr Sharpe informed councillors that he had checked the status of existing referrals 647140 (street light near Church View/ The Street junction totally out) and 662040 (Frostland Cottage street light on and off intermittently). The latter appeared to have been fixed, but the former was still out, and it appears to be the responsibility of Folkestone & Hythe District Council to arrange for a repair by Kent Highways. He had communicated with the complainant. Escalating the complaint would probably mean involving the FHDC Ward Councillors.	
2022-11-6	Public Interval	No members of the public were present.	
2022-11-7	FINANCIAL REPORT	As RFO, Mr Sharpe produced a Bank statement and Reconciliation showing monies at bank on 5th December as £5,245.49. He thanked Cllr Colin Woollard for getting Santander Bank to change the address for communication at long last. A compensation payment has been offered by the Bank.  The Council RESOLVED to accept the report and to sign the bank reconciliation. Proposed C Woollard, seconded J Farrant. There were no cheques for signature on this occasion.  Mr Sharpe then reported on the earmarked and contingency reserves held by the Council, in advance of the Council's consideration of its budget.	
2022-11-8	Budget and Precept setting	Councillors reconsidered the budget out-turn for FY22/23 and spending plans as discussed at the November meeting under Minute 2022-10-8. They decided that an appropriate celebration of the Coronation should be funded, with match-funding from grant bodies to be sought. Councillors RESOLVED to accept the proposed budget. Proposed C Woollard, seconded A Youd. Following on from these calculations, and mindful of the cost of living crisis, the Council set its precept amount at £5236 which represents a 2.7% increase for FY 23/24. Proposed D Woollard, seconded T Goode.	<b>ACTION Clerk</b> to forward precept figure to FHDC by 15 <sup>th</sup> December 2022.  <b>ACTION Clerk /RFO</b> to apply for grant using project costings, by end March 2023

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2022-11-9	Planning	<p><b>22/1894/FH/TCA</b> 3 Rectory Close, Newchurch TN29 0EA <i>Felling of cherry plum tree and replace with privet hedge situated in a conservation area.</i></p> <p><b>22/1960/FH</b> Roseden, 1 Lower New Rents, Newchurch, TN29 0DN <i>Erection of a 1st storey rear extension, conservatory &amp; new garage</i></p> <p>After due debate on each matter, the Council RESOLVED to support both applications.</p>	<p><b>ACTION Clerk</b> to email FHDC Planning with results of consultation by 14<sup>th</sup> December.</p>
2022-11-10	Review of Playground Improvement Projects	<p>Mr Sharpe updated Councillors on the quotes received from three firms after their site visits, with a fourth aiming to quote shortly after the meeting. The suggested methods of remediating the problems identified with the bark chippings surface and the wet-pour surface varied widely, as did the costs.</p> <p>Cllr Farrant suggested that two or three 'No Dogs in Playground' signs would be beneficial for Jubilee Field users. Councillors RESOLVED to purchase 3 suitable all-weather A4 size signs and arrange installation.</p>	<p><b>ACTION Clerk /RFO</b> to distribute the detailed quotes by email, by 6<sup>th</sup> December.</p> <p><b>ACTION Cllr Woollard</b> to investigate mats made of recycled car tyres for suitability, and report to Councillors by next meeting.</p> <p><b>ACTION Clerk /RFO</b> to purchase suitable signs, at earliest convenience.</p>
2022-11-11	Correspondence	The circular multi-recipient emails from Kent Fire and Rescue (Safety and Wellbeing Plan 2023) and Kent Highways (Highways Improvement Plans at Parish level) were noted.	<b>ACTION Clerk</b> to acknowledge the emails, and reserve the Council's right to respond in due course.
2022-11-12	Exchange of information	A Councillor asked for a decision to be made on the playground at the January meeting.	<b>ACTION Clerk</b> to place relevant resolution on the agenda.
2022-11-13	Date, time and place of next Parish Council Meeting	The Council RESOLVED to hold its next Ordinary Parish Council Meeting at The Old Wool Store, Brooker Farm, Newchurch, on Monday 9th January 2023 at 7.30pm, unless circumstances intervene.	<b>ACTION Clerk</b> to book venue and circulate Agenda etc. by 3 <sup>rd</sup> January

The Chairman declared the Parish Council meeting to be concluded at 8.52 pm. Attendees partook of light refreshments which they had brought along, and wished each other the compliments of the season. No mistletoe was involved. END.