

[Newchurch Parish Council](#)

Minutes of Meeting 2024-8 held on Monday 7th October 2024 in-person and in-public at The Old Wool Store, Brooker Farm, Newchurch Lane, Romney Marsh, TN29 0DT.

Unique Minute Number	Agenda Heading	Record	Action by whom and within what timescale
2024-8-1	Persons Present	<u>Councillors</u> Tony Goode; Michelle Barden, Scott Fielding; Tony Cooper (Folkestone & Hythe District Councillor). <u>Officer</u> , Mr Michael Sharpe (Clerk & Responsible Financial Officer/RFO to Newchurch Parish Council/ NPC). The Chairman being absent, Vice Chairman Tony Goode took the chair, under section 15(9) of the <u>Local Government Act 1972</u> , and conducted the whole of the meeting.	
2024-8-2	Apologies	Parish Councillors Colin Woollard, Alison Youd; Invited speaker Tony Hills (F&H District Councillor/Kent County Member) –all ‘elsewhere committed’ or ‘unwell’.	
2024-8-3	Declarations of Interest	The Vice-Chairman reminded all Parish Councillors to declare any conflicts of interest in the business before them. No declarations were made.	
2024-8-4	Approval of minutes of the previous Parish Council meeting	The minutes of the Parish Council meeting of 2 nd September 2024 were examined, discussed and unanimously APPROVED. Proposed T Goode, seconded S Fielding. The Clerk filed the signed Minutes there and then.	<u>ACTION Clerk</u> to update website by 15th October.
2024-8-5	Matters Arising	Under <u>Minute 2024-7-8</u> , Councillors noted that the relevant permissions, with conditions attached, have been granted to the applicant by FHDC. Under <u>Minute 2024-7-9</u> , Mr Sharpe informed Councillors that the local volunteer had repainted, cleaned and pigeon-proofed the Infant Swing, at no charge.	<u>ACTION Clerk</u> to email and thank the volunteer formally.
2024-8-6	Invited speaker and public participation	FHDC Councillor Tony Cooper presented his report verbally, including these matters of local interest : <ul style="list-style-type: none"> • Winter Fuel Allowance – there is a phone number 0800 991234 which residents may call to check their Pension Credit claim, and if this is inapplicable, FHDC’s Household Support Fund may be able to discuss the resident’s position. • There are a number of energy supplier and charitable initiatives to help with heating benefit top-up, and Councillors are encouraged to publicise these support measures as widely as possible within Newchurch; • The planning system within FHDC has put forth a ‘Call for Sites’ within the Local Plan process towards 2041; • NPC was encouraged to seek further FHDC funding for an extended playground project, with an expenditure deadline of February/March 2025. Mr Sharpe went on to read out KCC Cllr Tony Hills’ report previously circulated to Councillors. This covered Coastal Bathing Water Quality – Flooding concerns this winter and longer-term – Dungeness plans for ‘small modular’ nuclear power plant – KCC Highways – European Entry Exit Scheme. Councillors expressed thanks to both invited speakers for their reports. There were no members of the public present.	
2024-8-7	FINANCIAL REPORTS	<u>A.</u> Mr Sharpe as RFO informed Councillors that the monies at bank on 29th September totalled £4,733.13, according to the	

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2024-8-7 (ctd)	FINANCIAL REPORTS (continued)	<p>online statements. The Bank reconciliation against the NPC accounting records was duly signed.</p> <p>B. Cheques were then signed for the following invoices / payslip: Brooker Farms, Newchurch <i>Yearly grass mowing on Jubilee Field</i> £550 + VAT £110 = £660.00 His Majesty's Revenue & Customs <i>Clerk's Income Tax 11th July to 10th October</i> £7.00 NO VAT Michael Sharpe <i>Clerk's Salary same period</i> £517.70 NO VAT</p> <p style="text-align: right;">(3 cheques totalling £1184.70.)</p>	<p>ACTION Clerk/RFO to arrange for one new signatory to the bank account, as soon as feasible.</p>
2024-8-8	Planning Matters	<p>A 24/1479/FH/PA Brooker Farm Yard East, Newchurch, TN29 0DT <i>Proposal: Determination as to whether the prior approval of the Local Planning Authority is required under Schedule 2, Part 11, Class B of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the demolition existing block and brick built agricultural units</i> (Comments by 18th October to FHDC Planning) After due debate, Councillors RESOLVED to support the application proposal. Proposed T Goode, seconded M Barden.</p> <p>B Request from resident for Parish Council to enquire of Planning Authority about the erection of a grain silo and roadway within the parish. After due debate, Councillors RESOLVED to reply to the enquiry signposting the advice available from planning.help@folkestone-hythe.gov.uk</p>	<p>ACTION Clerk to submit Parish Council support comments online to FHDC by 8th October.</p> <p>ACTION Clerk to reply to resident by email by 15th October</p>
2024-8-9	Jubilee Playground remedial works including purchase of infant swing	<p>In addition to the works carried out by the volunteer (Item 5 above), Councillors discussed the replacement of the Infant Swing Seat suggested by this year's safety report. After due debate, they RESOLVED that a suitable fitment should be purchased and installed, to overcome the wear and tear on the current unit. Between £122.40 and £276 was allocated from the applicable budget head.</p>	<p>ACTION Clerk/RFO to contract with swing supplier by 18th October</p>
2024-8-10	VE 80 Celebrations	<p>Councillors discussed in general terms the type of celebration intended for the village.</p>	
2024-8-11	Correspondence	<p>KCC draft Local Transport Plan LTP5 consultation (closing date 8th October) – noted and a watching brief to be maintained.</p>	
2024-8-12	Information-sharing	<p>Cllr Tony Good reported on the recent Romney Marsh Forum which he had attended as NPC representative. This had concerned itself with Health and Wellbeing matters. Councillors also expressed concern with the state of the Newchurch Bus Shelter, owned and maintained by FHDC.</p>	
2024-8-13	Date, time and place of next NPC Meeting	<p>The Council RESOLVED to hold the next NPC Ordinary Parish Council Meeting at The Old Wool Store, Brooker Farm, Newchurch TN29 0DT on Monday 4th November, at 7.30pm.</p>	<p>ACTION Clerk to circulate Agenda and supporting papers by 29th October 2024.</p>

The person presiding thanked all those present for their contributions, and declared the Parish Council meeting to be closed at 8.33 pm. END.