



Newchurch Parish Council

Minutes of Meeting 2020-3 held in the Old Wool Store, Brooker Farm, Newchurch TN29 0DP on Monday 2nd March 2020. At 7.30 pm Chairman Cllr Apps welcomed all to the Ordinary Parish Council Meeting.

<i>Unique Minute No</i>	<i>Agenda Heading</i>	<i>Record</i>	<i>Action by whom and within what timescale</i>
2020-3-1	Persons Present	Councillors Trevor Apps (Chairman), Andrew Cragg, Deborah Ward, Alison Youd, Tony Goode, Mrs Valerie Denby (Responsible Financial Officer / RFO to Newchurch Parish Council), Mr Michael Sharpe (Clerk to Newchurch Parish Council)	
2020-3-2	Apologies	None	
2020-3-3	Declarations of Interest	The Chairman reminded Councillors of their obligation to declare any interest, pecuniary or otherwise, during the course of each item as it arises.	
2020-3-4	Final Minutes of previous meeting	The printed copies of the minutes of the Parish Council meeting of 3 rd February 2020 were examined and discussed and unanimously APPROVED. Proposed A Cragg seconded A Goode	ACTION Clerk to place signed copy of paper minutes in Minute Book straightaway, and update website by 20th March 2020.
2020-3-5	Matters Arising	In examining the Minutes the Council noted that all action points had been addressed as appropriate. Under <u>Minute 2020-2-6</u> the Clerk reported the Parish Council's support for residents affected by activities at East/Westgate Warehouse had been acknowledged by Planning Complaints at FHDC as 20/00049/CM. He was awaiting a report back. Under <u>Minute 2020-2-9</u> A Cragg stated he is still in discussions with the website provider about Accessibility Regulations changes. The implication is that expenditure of at least £50 per hour will be incurred for the minimal upgrades judged necessary. A Goode reported a favourable response from St Mary in the Marsh Parish Council about sharing knowledge of the upgrade process. Under <u>Minute 2020-2-11</u> the Council noted that the only bus shelter in the village had suffered wind damage during Storm Dennis. FHDC have removed the roof altogether and have engaged a contractor to provide the replacement shelter as soon as possible. Under <u>Minute 2020-2-13</u> Cllr Cragg reported that the Newchurch Tree Warden had commented favourably on the value for money for the new trees offered for planting, but had also cautioned against project planning which fails to take into account local growing conditions and sustainability. Under <u>Minute 2020-2-12</u> A Goode offered to continue to attend the Romney Marsh Forum as one of NPC's two representatives.	<p>ACTION Clerk to forward email from Clive Satchell, Senior Planning Enforcement Officer, when received.</p> <p>ACTION A Cragg to continue discussions bearing in mind the statutory timescale for compliance of September 2020.</p> <p>ACTION A Goode to continue discussions and involve A Cragg.</p> <p>ACTION A Goode to attend on Thursday 30th April and report back to Annual Parish Council Meeting on Monday 4th May.</p>
2020-3-6	Public Interval	No members of the public were present.	

2020-3-7	FINANCIAL REPORT	Mrs Denby reported that bank balances were £17,560.11 (current) and £0.06 (deposit), with nothing uncleared. The Council examined the spreadsheets on-screen in preparation for year-end on 31 st March 2020. She confirmed the Play Bark for the playground-top-up had been delivered and paid for at £569.99.	ACTION Treasurer to respond to Bank correspondence as appropriate.
2020-3-8	PLANNING MATTERS:	The Council noted that FHDC Planning Portal had been upgraded in appearance, but no new applications in Newchurch have been received.	
2020-3-9	Interpretation Board & Hub at The Spinney	The Council noted the suggestions of Fifth Continent Project regarding an innovative 'transparent screen' display, to replace the current Board and RESOLVED to support the design process. Proposed A Cragg, seconded T Apps, all in favour.	ACTION A Cragg , as landowner of The Spinney, to communicate 'in principle' assent to relevant bodies.
2020-3-10	Jubilee Field Fencing Project	The Council examined the submitted tenders from 3 contractors and after due consideration RESOLVED to accept Tender C, subject to further and better particulars on contract terms and a collaborative site visit. Proposed T Apps, seconded A Goode, all in favour.	ACTION Clerk to notify contractors of decision and negotiate successful installation before April meeting.
2020-3-11	Defibrillator	The Council considered a new maintenance contract for the equipment on the outside wall of the Village Hall, and RESOLVED to accept that offered from the current provider. Proposed A Cragg, seconded T Apps, all in favour.	ACTION Clerk to confirm arrangements and request invoice for £189+VAT = £226.80 around beginning of April.
2020-3-12	VE Day 75th Anniversary 8th May 2020	Councillors considered the other local celebrations planned nearby, and RESOLVED to organise a beacon lighting at The Spinney at 9.30pm in line with national efforts. Proposed D Ward, seconded A Cragg.	ACTION D Ward to consider publicity and organisation for beacon lighting. ACTION A Cragg to consider pyrotechnic aspects, and to liaise with local bellringers re event at 7pm. ACTION T Apps to liaise with Social Club about their plans.
2020-3-13	Correspondence	1. FHDC Infrastructure Workshop 26th March. 2. KCC Civil Society Consultation : Councillors examined the questionnaire online and filled it in partially up to Question 9 (of 20).	ACTION D Ward to attend
2020-3-14	Any other business	A Cragg informed the Council that he would delay placing the Play Bark in the playground until the going on the Jubilee Field was good to firm, because of recent rain. D Ward informed the Council that a resident had contacted her suggesting 'Don't Litter' signs may be appropriate on certain roadside verges, to discourage littering by passing motorists.	
2020-3-15	Next meeting	Monday 6th April 2020 7.30pm Old Wool Store Brooker Farm.	ACTION Clerk to prepare and circulate agendas by 31st March 2020.

The Chairman declared the Parish Council meeting to be concluded at 8.45pm.