



Newchurch Parish Council

Minutes of Meeting 2019-9 held in the Old Wool Store, Brooker Farm, Newchurch TN29 0DP on Monday 7th October 2019. At 7.38 pm Chairman Cllr Apps opened the Ordinary Parish Council Meeting and welcomed all present.

<i>Unique Minute No</i>	<i>Agenda Heading</i>	<i>Record</i>	<i>Action by whom and within what timescale</i>
2019-9-1	Persons Present	Chairman Cllr Trevor Apps, Cllr Andrew Cragg, Cllr Deborah Ward, Mrs Valerie Denby (Responsible Financial Officer / RFO to Newchurch Parish Council), Mr Michael Sharpe (Clerk to Newchurch Parish Council)	
2019-9-2	Apologies	Cllr Alison Youd (beyond the seas)	
2019-9-3	Declarations of Pecuniary Interest (DPI) and of Other Significant Interest	The Chairman reminded Councillors of their obligation to declare any interest, pecuniary or otherwise, during the course of each item as it arises. The Clerk then stated that a request for a dispensation had been made to the Parish Council, under section 33 of the Localism Act 2011. This related to the pecuniary interest disclosed by Cllr Cragg on the DPI register, and at the previous meeting, in the contract for the cutting of grass and vegetation on the Jubilee Field. Cllr Cragg's incapacity, under the Newchurch Parish Council Code of Conduct and local government law, was held to be an impediment to the normal business of the Council in negotiating and performing this contract because of the limited number of cheque signatories accepted by the Council's bankers. After discussion the Council RESOLVED to grant the dispensation to Cllr Cragg to speak on this matter and sign a cheque in consideration of performance of the contract, in the terms placed on the record, the dispensation to last for a period of 6 months, or until one or more further signatories to the Newchurch Parish Council bank account is appointed. Proposed T Apps, seconded D Ward.	ACTION Clerk to place copy of the Dispensation in the Minutes Book for future reference, forthwith.
2019-9-4	Final Minutes of previous meeting	The printed copies of the minutes of the Parish Council meeting of 2 nd September 2019 were examined and discussed and unanimously APPROVED. Proposed A Cragg Seconded D Ward.	ACTION Clerk to place signed copy of paper minutes in Minute Book straightaway, and update website by 28th October.
2019-9-5	Matters Arising	In examining the Minutes the Council noted that all action points had been addressed as appropriate..	
2019-9-6	FINANCIAL REPORT	The Responsible Financial Officer Mrs Denby reported bank balances were £17,840.85 (current) and £0.06 (deposit). One cheque for £12.50 remained unpresented and one cash payment £10 had yet to be banked. Mrs Denby informed the Council that getting signatories sorted out with the bank is still taking time and effort. The bank has credited the Council £50 in compensation.	ACTION Treasurer to report to Chairman, as developments with signatories unfold.

		The Council then RESOLVED to make the following payments, proposed T Apps, seconded D Ward: Eventbrite £60 inc VAT Dynamic Councillor Training for D Ward A Cragg trading as Brooker Farms £660 inc VAT Jubilee Field Mowing Clerk M Sharpe £305.52 Salary for 3 months July to September RFO Mrs Denby £8.40 book of 1 st Class postage stamps Play Inspection Company Ltd £102 inc VAT for annual inspection Total £1,135.92	ACTION A Cragg to bring details of an alternative banker to next meeting.
2019-9-7	PLANNING MATTERS:	The Clerk reported that Application Y19/1059/FH for a dropped kerb at 5 Clarklands had been notified too late for inclusion on the Parish Council agenda. The Council were able to view the documents on the Planning Portal.	
2019-9-8	Forthcoming Parish Council Election	The Clerk reminded the Council that Folkestone & Hythe District Council (FHDC) have published a timetable leading up to the election of a new Newchurch Parish Councillor on 7 th November. After discussion, it RESOLVED not to go to the expense of around £200 of having polling cards printed Proposed A Cragg, seconded D Ward.	ACTION Clerk to communicate this decision to FHDC by 16 th October, and circulate statutory notices as appropriate.
2019-9-9	Website Accessibility	A Cragg reported a cheering conversation with the Council's website provider, who are aware of and working towards the Regulations. The Clerk presented his project paper, and the Council after discussion RESOLVED to pursue compliance through the current IT contractor, and keep the Website Steering Group informed. Proposed A Cragg, seconded T Apps	
2019-9-10	Play Area Report 2019	The Council read the report in detail and RESOLVED to form a working party to consider actions in response. It also RESOLVED to purchase a replacement Child's Swing Seat as soon as possible. Proposed A Cragg, seconded T Apps.	ACTION A Cragg and T Apps to draw up list of 'remedials' and action as soon as possible. ACTION Clerk to order Swing Seat from supplier already identified, by 18 th October
2019-9-11	Correspondence	The Council considered the invitation to a Consultation by FHDC on the provision of one extra Gipsy & Traveller Pitch under the FHDC Local Plan. It also viewed the Planning Application Y19/0958 and noted the comments of Old Romney Parish Meeting in this regard. It RESOLVED not to respond to the Consultation. Proposed T Apps, seconded A Cragg.	
2019-9-12	Any other business	Those present reviewed the current situation at the old 'Westgate' site; potential tenancy changes at Links Close on which the Council has been approached; the requirement for extra road salt in bags for the winter from Kent County Council; and possible sources of further funding for Jubilee Field playground improvements.	ACTION Clerk to prepare further funding bids and report to next meeting.
2019-9-13	Date and place of next Parish Council meeting	Monday 4th November 7.30pm Old Wool Store Brooker Farm.	ACTION Clerk to prepare and circulate agendas by 29th October.

The Chairman declared the Parish Council meeting to be concluded at 9.05pm.